

# Evangelism Seminar and Bible Study Coordinator

## **Position Description:**

Assist the congregation in our goal to have 100 baptisms in 2011, by staying abreast of all Bible studies that are being conducted by members. The coordinator will also work closely with the Education Committee, evangelist, Education deacons, and other deacons as needed.

An equally important duty would be to plan and coordinate evangelism seminars based on the recommendation of the Education deacons, evangelist, and elders.

## **Qualifications:**

- Christian adult male
- Strong Biblical foundation and the ability to rightly divide the Word of God
- Strong organizational skills
- Strong communication skills
- Strong listening skills
- Kind heart
- Ability to motivate the brethren
- Ability to work with people

## **Responsibilities:**

- Create and maintain an organized system to track all Bible studies being conducted by members.
- Implement regularly scheduled group meetings/discussions for those conducting Bible studies, to encourage and assist them with any questions or issues they might be encountering during their personal Bible studies.
- Plan and coordinate evangelism seminars/training.

## **Deacon Contact:**

Leslie Smith

## **Time Commitment:**

Variable

*Revised 3/18/11*