

Pantry Host (Distributor)

Position Description:

Work one-on-one with individuals requesting food by helping them find what they need from the resources contained in the pantry, while also following and enforcing pantry policies.

Qualifications:

- Christian adult
- Must be able to maintain confidentiality of pantry use
- Ability to redirect or handle adverse situations when enforcing policy regarding frequency of use and food distribution.

Responsibilities:

- Register visitors in the pantry log book (members and non-members).
- Enforce pantry policies on distribution.
- Guide visitors thru the selection of appropriate foods and amounts. (Must be able to determine appropriate amounts and types of foods based on family size, ages of members, and length of time.)
- Assist visitors with getting food to vehicle or asking someone else to assist with the bags.
- Do not provide or offer any cash or other funds to people visiting the pantry. We have a policy of not providing financial support to individuals outside of the congregation. If in doubt, contact the pantry leader or deacon of benevolence regarding specific needs.

Pantry - Program Contact:

Charlie and Lori Cruse

Ministry Deacon Contact:

Forrest Boozer

Time Commitment:

Varies – there are some services where nobody needs access to the pantry. Other times we may have two or three. Often we know before services that someone will be looking for help. Plan on 10 to 15 minutes for each individual seeking help.

Revised 3/6/11